



# Tree Removal Application & Permit

Permit Not Valid Without City Approved Signature and Date Stamp

Development and Environmental Services Department  
39550 Liberty St., P.O. Box 5006 • Fremont, California 94537-5006

510/494-4696  
FAX 510/494-4646

*Application must be complete - Instructions on back*

*For Office Use Only*

<b>APPLICANT:</b> _____	
<b>MAILING ADDRESS:</b> _____	
<b>Phone:</b> _____ (____) _____	
<b>OWNER:</b> _____	
<b>PROPERTY ADDRESS:</b> _____ (Address of Trees) _____	
I grant the City or City's agent permission to go on property for inspection of tree(s).	Yes / No
Is any development planned for this property? If yes, this permit is NOT VALID regardless of approval.	Yes / No

<b>TREE PERMIT #:</b> T02-____. ____
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<b>APPLICATION DATE:</b>
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<b>DIAGRAM OF TREES &amp; PROPERTY:</b> (Use back side or attach Plan if necessary)
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<b>PERMIT TREE(S):</b>	
<b>Check One:</b> Prune <input type="checkbox"/> Remove <input type="checkbox"/>	<b>Quantity:</b> _____
<b>Description (Species):</b> _____	
<b>Author &amp; Date of Arborist Report (if Provided):</b> _____	
<b>Removal Justification/Reason:</b> _____	
<b>PREFERRED REPLACEMENT TREES:</b>	
<b>Specie(s):</b> _____	<b>Quantity:</b> _____

\*\*\*\*\***DO NOT FILL IN BELOW THIS LINE**\*\*\*\*\*

<b>REQUIRED MITIGATION:</b>	<b>Replacement Ratio:</b> _____	<b>Total New Trees:</b> _____
	<b>Species:</b> _____	<b>Size:</b> _____
	<b>Mitigation Complete By:</b> 30 days after removal and before expiration of permit.	
	<b>Additional Comments:</b> All stumps must be ground and removed to a two-foot depth minimum. This Permit expires 6 months from the date of approval. Install trees per City Standard Detail SD-34. All pruning must be per International Society of Arboriculture (ISA) standards.	

<input type="checkbox"/> <b>APPROVED</b> <input type="checkbox"/> <b>DENIED</b> <input type="checkbox"/> <b>Not Required</b>	<b>Signature:</b> _____  Roger E. Ravenstad City Landscape Architect (510) 494-4696	<b>Date Stamp</b>
	<b>Reason for Denial:</b> _____	
	<b>MITIGATION COMPLETE:</b>	<b>Inspected by:</b> _____

## **REQUIREMENT FOR A TREE REMOVAL PERMIT:**

City of Fremont Tree Preservation Ordinance FMC Section 4-5100 limits the removal and destruction of existing trees. The City requires that all trees with a caliper (trunk diameter at four feet from ground) over 4" other than commercial nut and fruit bearing trees (except Black Walnut & Olive) on all lots over 10,000 square feet, or that are part of a tract or planned district approval, cannot be removed without a tree removal permit from the City Landscape Architect. A tree survey or arborist report may be required.

Tree removal requests for residential single-family homes or parcels that do not have a development application pending or contemplated may submit an completed application, provided on the opposite side of this sheet. A subsequent arborist report or tree survey paid by the applicant may be required.

Tree removal requests are evaluated on a case-by-case basis. Consideration is given, but not limited to, public health and safety, diseased and dieing trees, and unavoidable and significant threat to property damage. The City promotes options for preservation of mature healthy trees whenever possible.

## **INSTRUCTIONS:**

1. Fill out the top half of the application on the opposite side of this sheet. A fee is not required. Incomplete applications will delay approval process or may be returned.
2. Fax or Mail to the City Landscape Architect at:  
City of Fremont  
Engineering Division  
P.O. Box 5006  
Fremont , CA 94537-5006  
Fax: 510-494-4646
3. Include phone number so City staff can call with questions.
4. Expect 5 to 10 working days for a fully processed application unless the City requires additional information.
5. Call (510) 494-4696 for final inspection after replacement tree(s) is planted.

## **DIAGRAM OF TREES AND PROPERTY**

